Shri Shivaji Shikshan Prasarak Mandal's

Shivaji College, Hingoli

Tq/Dist. Hingoli-431513

Established –August 1998

Accredited with 'B' Grade (2.21 CGPA) by NAAC

www.shivajicollegehnl.ac.in

INTERNAL QUALITY ASSURANCE CELL

ANNUAL QUALITY ASSURANCE REPORT
2017-2018

Shri Shivaji Shikshan Prasarak Mandal's

Shivaji College, Hingoli

Tq/Dist. Hingoli-431513

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **Shri Shivaji Shikshan Prasarak Mandal's**
>
> # Shivaji College, Hingoli
> **Tq/Dist Hingoli- 431513**

1.2 Address Line 1

> Kothlaj Road

Address Line 2

> Near Azam Colony

City/Town

> Taluka Hingoli Dist.Hingoli

State

> Maharashtra

Pin Code

> 431 513

Institution e-mail Address

> shivaji232.hnl@gmail.com

Contact Nos.

> 02456-222015

Name of the Head of the Institution:

> **Dr . Kshirsagar B.S.**

Tel. No. with STD Code:

> 02456-222015

Mobile:

> +919850864010

Name of the IQAC Co-ordinator:

> **Dr. Kishor N. Ingole**

Mobile:

> +919881335735

IQAC e-mail address:

> ingolekishore76@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

> MHCOGN26658 (For I Cycle of NAAC)

2

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC)/23/A&A/19.1 dated 28/03/2017

1.5 Website Address:

www.shivajicollegehnl.ac.in

Web-link of the AQAR:

http://www.shivajicollegehnl.ac.in/AQAR2017-18.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.21	2017	28/03/2017 to 27/03/2018

1.7 Date of Establishment of IQAC: DD/MM/YYYY   22/06/2011

1.8 AQAR for the Year *(for example 2010-11)*   2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1.10 Institutional Status

University   State √ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes √   No ☐

Constituent College   Yes ☐   No √

Autonomous College of UGC Yes ☐   No √

Regulatory Agency Approved Institution   Yes ☐   No √

 (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education √   Men ☐ Women ☐

Urban $\boxed{\sqrt{}}$ Rural $\boxed{}$ Tribal $\boxed{}$

Financial Status   Grant-in-aid $\boxed{\sqrt{}}$ UGC 2(f) $\boxed{\sqrt{}}$ UGC 12B $\boxed{\sqrt{}}$

Grant-in-aid + Self Financing $\boxed{}$ Totally Self-financing $\boxed{}$

1.11 Type of Faculty / Programme

Arts $\boxed{\sqrt{}}$ Science $\boxed{}$ Commerce $\boxed{}$ Law $\boxed{}$ PEI (PhysEdu) $\boxed{}$

TEI (Edu) $\boxed{}$ Engineering $\boxed{}$ Health Science $\boxed{}$ Management $\boxed{}$

Others   (Specify) $\boxed{}$

1.12 Name of the Affiliating University *(for the Colleges)*

$\boxed{\textbf{Swami Ramanand Teerth Marathwada University, Nanded Maharashtra INDIA}}$

1.13 Special Status Conferred by Central / State Government—UGC /CSIR/DST/DBT/ICMR etc

Autonomy by State / Central Govt. / University $\boxed{\text{N.A.}}$

University with Potential for Excellence $\boxed{\text{N.A.}}$ UGC-CPE $\boxed{\text{N.A.}}$

DST Star Scheme $\boxed{\text{N.A.}}$ UGC-CE $\boxed{\text{N.A.}}$

UGC-Special Assistance Programme $\boxed{\text{N.A.}}$ DST-FIST $\boxed{\text{N.A.}}$

UGC-Innovative PG Programmes $\boxed{\text{N.A.}}$ Any other (*Specify*) $\boxed{\text{N.A.}}$

UGC-COP Programmes $\boxed{\text{N.A.}}$

2. IQAC Composition and Activities

2.1 No. of Teachers $\boxed{6}$

2.2 No. of Administrative/Technical Staff $\boxed{1}$

$\boxed{1}$

2.3 No. of Students

2.4 No. of Management Representatives   [1]

2.5 No. of Alumni   [1]

2. 6 No. of Any Other Stakeholder and

   Community Representatives   [1]

2.7 No. of Employers / Industrialists   [0]

2.8 No. of other External Experts   [2]

2.9 Total No. of Members   [15]

2.10 No. of IQAC Meetings Held   [06]

2.11 No. of Meetings with Various Stakeholders: No [3]   Faculty [1]

 Non-Teaching Staff Students   [1]   Alumni [1]   Others [0]

2.12 Has IQAC Received Any Funding from UGC during the Year? Yes [   ]   No [   ]

   If yes, mention the amount   [----]

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars / Conferences / Workshops / Symposia Organized by the IQAC

   Total Nos. [0]   International [0]   National [0]   State [0]   Institution Level [0]

   (ii) Themes

N.A.

2.14 Significant Activities and Contributions Made by IQAC

1. Campus Plantation 2. Construction of Internal Roads 3. Development of Botanical Garden

2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To arrange study tours / field tours / excursion for B A students	Arranged study tours / field tours for B A students by the Department of Hindi and History.
To imbibe social / environmental awareness amongst students	Various student centric activities like Blood Donation Camp, Elocution / Debate Competition / Days Celebrations etc. organized to inculcate the social / environmental awareness amongst students
To encourage students to participate in ICT / IUT sports activities	Eighty seven students participated in ICT and nine students participated in IUT and received fifty eight medals in University / State sports and four medals in National sport events
To arrange NSS Special Camp at adopted village	A village 'Lasina' is adopted to implement extension activities under NSS. A special NSS camp organized during 18/01/2018 to 24/01/2018
To motivate the faculty members for publication in reputed National / International Research Journals and to write books / chapters in books	Our faculty published six research papers in national journal / conference proceedings and twenty three research papers in International journals / conference proceedings.
To encourage the faculty to participate in training / teaching – learning courses etc. for faculty development.	One faculty member participated in Short Term Course, two in refresher courses.
To motivate research guides for research guidance	Six students registered for Ph D under the supervision of one research guide.

Attached the Academic Calendar as Annexure I

2.15 Whether the AQAR was placed in Statutory Body   Yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any Other Body [ ]

Provide the Details of the Action Taken

As a routine matter, the AQAR was placed before the Management Committee for its oral approval.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of Existing Programmes	Number of Programmes Added during the Year	Number of Self-Financing Programmes	Number of Value Added / Career Oriented Programmes
Ph.D.	-	-	-	-
PG	-	-	-	-
UG	01	-	--	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	01	-	--	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: **CBCS/Core/Elective Option** /Open Option
     (ii) Pattern of Programmes:

Pattern	Number of Programmes
Semester	01
Trimester	N.A.
Annual	N.A.

1.3 Feedback from stakeholders* Alumni ☑ Parents ☑ Employers ☐ Students ☑
    (On all aspects)

 Mode of feedback   :   Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Basically, the syllabi, for all the programmes, are framed by the BOS, Faculty and the Academic Council of SRTM University, Nanded. Syllabi are revised in three to five years. The faculty members of this College have been contributing in this process as they are members of above mentioned bodies.
- The revision process has been accepted on a wider scale more particularly for last two years with an implementation of CBCS pattern integrated with CGPA at U.G. level. The University has been keen regarding major reforms in entire examination process in upcoming years.

1.5 Any new Department/Centre introduced during the year. If yes, give details
.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent Faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	17	01	00	01 (I/C Principal)

2.2 No. of Permanent Faculty with Ph.D.   13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	2	-	-	-	-	-	-	2	2

2.4 No. of Guest and Visiting Faculty and Temporary Faculty   -   -   08

2.5 Faculty Participation in Conferences and Symposia:

No. of Faculty	International Level	National Level	State Level
Attended	1	16	4
Presented Papers	1	13	1
Resource Persons	--	03	2

2.6 Innovative Processes Adopted by the Institution in Teaching and Learning:

- The Institution, in teaching and learning process, employs innovative methods like Power Point Presentations (LCD Projector), web resources, internet prints, charts and maps, models, group discussions and seminars.
- Films and plays related to the syllabi are shown to the students of language and literature.
- Audio clips related to the topics are being played for the students.
- Use of ICT in Teaching and Learning Process.
- Educational tours for Arts faculty students.

2.7   Total no. of Actual Teaching Days during this Academic Year

180

2.8   Examination/ Evaluation Reforms Initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

The institution is not autonomous. Reformation in exam/evaluation system is the part of the University. We just follow the system. We follow Bar Coding, Double Valuation, Photocopy, Multiple Choice Questions (for F.Y. and S. Y.) at UG level. The College conducts the internal exams and assessment as per the University rules.

2.9   No. of Faculty Members Involved in Curriculum
Restructuring/Revision/Syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| 02 | -- | 02 |

2.10 Average percentage of attendance of students

80%

2.11 Course/ Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A	81	2.46%	53.8%	6.17%	--	61.7%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC Contribute/Monitor/Evaluate the Teaching and Learning processes by adopting the
following ways:
- Conducting meetings with the HoDs and Staff Members
- Regular Attendance of Students
- Biometric for teachers
- Inspection by the Principal and the Class Observation Committee
- Instructions have been given to the faculty members for maintaining proper record of
  internal evaluation.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
Short Term Course	01
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	--
Others	-

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	--	--	--
Technical Staff	--	--	--	--

Criterion – III
1. Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Institution has constituted the Research Committee for the promotion of research activities.
- The committee promotes the faculty members to undertake doctoral research to upgrade their subject knowledge.
- Various research schemes or research activities are communicated through the Research Committee.
- The Research Committee encourages the faculty members to undertake the University and the UGC sponsored Minor Research Projects and Major Research Projects.
- The College students are motivated to participate in the research activities like '**Avishkar**' – Model and Poster Presentations.
- The Research Committee encourages the faculty members to organize the International/ National/State Conferences/Seminars/Workshops.

3.2   Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	-	-
Outlay in Rs.Lakhs	--	--	-	-

3.3   Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	--	--	-
Outlay in Rs.Lakhs	-	--	--	-

3.4   Details on research publications:

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	22	04	-
e-Journals	03	-	-
Conference proceedings	--	03	--

3.5   Details on impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6   Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the project	Duration year	Name of the funding agency	Total grand sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University	-	-	-	-
Students research projects (other than compulsory by the university)	-	-	-	-
Any other (specify)	-	-	-	-
Total	-	-		

3.7   No. of books published 1) with ISBN No. $\boxed{00}$ Chapters in edited books $\boxed{01}$

ii) Without ISBN No. $\boxed{00}$

3.8   No. of University Departments receiving funds from:

UGC-SAP $\boxed{-}$ CAS $\boxed{-}$ DST-FIST $\boxed{-}$

DPE $\boxed{-}$ DBT Scheme/Funds $\boxed{-}$

3.9   For colleges   Autonomy $\boxed{-}$ CPE $\boxed{-}$ DBT Star Scheme $\boxed{-}$

INSPIRE $\boxed{-}$ CE $\boxed{-}$ Any other (specify) $\boxed{-}$

3.10   Revenue generated through consultancy : $\boxed{-}$

3.11   No. of conferences organized by the institution:

Level	International	National	State	University	College
Number	-	--	-	-	-
Sponsoring agencies	-	--	-	-	-

3.12   No. of faculty served as experts, chairpersons or resource persons: $\boxed{03}$

3.13   No. of collaborations   International Nil National Nil   Any other Nil

3.14   No. of linkages created during this year Nil

3.15   Total budget for research for current year in lakhs:

From funding agency -   Management of University/**College** -

Total -

3.16   No. of patents received this year:

Type of patent		Number
International	Applied	-
	Granted	-
National	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17   No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
-	-	-	-	-	-	-

3.18.1 No. of faculty from the institution who are Ph.D. Guides 02

and students registered under them 06

3.19. No of Ph.D. awarded by faculty from the institution --

3.20   No. of research scholars receiving the fellowship (Newly enrolled + existing ones)

JRF Nil   SRF Nil   Project fellows Nil   Any other Nil

3.21   No. of students participated in NSS events:

University level --   State level --

National level -   International level -

3.22   No. of students participated in NCC events:

University level Nil   State level Nil

National level [Nil]   International level [Nil]

3.23   No. of Awards won in NSS.

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.24   No. of Awards won in NCC :

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.25   No. of Extension activities organized

University forum [Nil]   College forum [12]

NCC [Nil]   NSS [11]   Any other [Nil]

3.26   Major activities during the year in the sphere of extension activities and institutional social responsibility.

1. Organized Blood Donation Camp

2. Performance of Street Plays for Social Awareness

3. Cleanliness of the College Campus

4. Tree Plantation Programme in N.S.S. Adopted Village Lasina and college campus

5. Cultural and Social Development Activities through Students

6. Late Eknathrao Pawar Debate competition

7. Teachers' Day Celebration

8. Welcome Ceremony program for newly admitted students

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 acre 60 R	-	-	1.5 acre 60 R
Class rooms	14	-	-	14
Laboratories	02	-	-	02
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

All the administrative work is computerized. The UGC proposals, correspondence, admission forms, enrolment list, eligibility, examination forms, mark lists, results and accounting are computerized. CMS software is employed for the Library and the Office administration.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	146	23150	43	8826	189	31976
Reference Books	84	99238	73	14492	157	113730
e-Books	--	--	--	--	--	--
Journals	28	-	--	--	--	-
e-Journals	--	--	--	--	--	--
Digital Database	--	--	---	--	--	--
CD & Video	--	--	--	--	--	--
Others (Bound Volume)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	02	Available	-	-	05	12	01
Added	-	-	-	-	-	-	-	-
Total	36	02	Available	-	-	05	12	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet facility is provided to all the departments of the College.

4.6 Amount spent on maintenance in lakhs :

i) ICT

18440/-

ii) Campus Infrastructure and facilities

--

iii) Equipments

20224/-

iv) Others (Generator & Xerox Machine)

20411/-

Total :

59075/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> IQAC, in enhancing awareness about the Student Support Services, contributes as follows:
>
> - IQAC guides the College administration to constitute various committees to enrich the Student Support Services like Grievance Redressal Committee, Library Committee (To Provide Facility for Preparation of Competitive Examinations), Canteen Committee, Discipline Committee, Anti -Sexual Harassment Committee etc.
> - IQAC motivates the College Teachers to arrange Medical Check up Camps.
> - IQAC monitors the facilities provided to physically challenged students (Ramp + Toilet)

5.2 Efforts made by the institution for tracking the progression

> - The Institution for tracking the progression employs methods like receiving feedback from the stakeholders and works on the shortcomings.
> - Constituted Grievance Redressal Committee for grievances and also provided complaint box to students.
> - Moreover, the College employs formal as well as informal methods for tracking the progression of the College.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
468	--	--	--

(b) No. of students outside the state | 00 |

(c) No. of international students | -- |

Men
No	%
265	57

No	%
203	43
Women

Last Year (2017-2018)						This Year(2018-2019)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
181	131	22	134	00	468	162	127	36	125	02	452

Demand Ratio   1:1   Dropout   12%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The College has constituted the Competitive Examination Committee/Cell to motivate the students to appear for the different competitive examinations such as Staff Selection, Railway, Banking, MPSC, SET, NET, STI and so on. The Committee arranges various programmes for the students like Guest Lectures of experts.

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | -- | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counseling and career guidance

> The College has constituted the Competitive Examination Committee for student counseling and career guidance. The committee guides as well as arranges Guest Lectures of an eminent personalities from various fields.

No. of students benefitted | 25 |

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- The College celebrates International Women's Day on 08 March by arranging a programme.
- The College usually arranges guest lectures on the theme like 'Female Foeticide' 'Women Empowerment' and so on to minimize gender disparity.
- The College constituted Anti- Sexual Harassment Cell.
- The NSS Unit of the College organizes street plays for sensitizing gender related issues.
- Learning Resources and Infrastructural Facilities are provide equally to the boys and the girls.

5.9 Students Activities

    5.9.1   No. of students participated in **Sports**, Games and **other events**

University level | 35 | National level | 04 | International level | 00 |

No. of students participated in cultural events

State/ **University** level | 09 | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/**University** level | 08 | National level | - | International level | - |

Cultural: State/ **University** level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government(**GOI**)	252	165446/-
Financial support from other sources (**SWF**)	--	--
Number of students who received International/ National recognitions (Scholarship of merit)	-	-

5.11   Student organized / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: **District**/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | -- |

- Street Plays were performed by the students to arise social consciousness.

5.13 Major grievances of students (if any) redressed: -

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission

To provide **quality education** to students and make them acknowledgeable, cultural, employable and responsible citizen of India

Vision

Serve the society and bring about revolution in students' life by providing the qualities of **competence, confidence and excellence** in the competitive world by the thought of *to learn and to train.*

Objectives:

1. To nurture the quality of social and civil responsibilities among the students and prepare them in the battle of life.
2. To enable students to face the challenges of the competitive world.
3. To ensure and inculcate perfect discipline in the students.
4. To motivate the faculty and the learners to participate in academic research and extension activities.
5. To provide and spread the education to the students from the downtrodden class and mould them for their continuous personal and professional growth.
6. To provide and spread the benefits of education to students through participative, positive and fertile teaching learning.

6.2 Does the Institution has a Management Information System

Yes, the Institution has a Management Information System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Curriculum, for all the programmes, is framed by the BOS, Faculty and the Academic Council of SRTM University, Nanded. The College implements successfully the curriculum. However, two faculty members of this College have been contributing in this process as they are members of above mentioned bodies.

6.3.2 Teaching and Learning

- Initially, the College prepares Academic Calendar.
- The teaching plan is prepared and implemented.
- Use of ICT techniques for effective teaching.
- Interactive teaching - learning process is adopted.

6.3.3 Examination and Evaluation

- Evaluation of each student through various types of examinations
- Internal examinations like tests, tutorials, GDs, seminars, assignments and project reports (B.A) are conducted for the frequent assessment of the students.
- University declares results of examinations in stipulated time.

6.3.4 Research and Development

- The Institution constituted the Research Committee for the promotion of research activities.
- Various research schemes or research activities are communicated through the Research Committee.
- The Research Committee encourages the faculty members to undertake the University and the UGC sponsored Minor Research Projects and Major Research Projects.
- The College students are motivated to participate in the research activities like 'Avishkar' – Model and Poster Presentations.
- The Research Committee encourages the faculty members for organizing the International/ National/State Conferences/Seminars/Workshops.
- The degree students had been organized an educational tour.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The College has an adequate number of books, journals, computer lab, scientific instruments, internet connectivity, classrooms and playgrounds.
- Internet facility is made available in the College Library.
- Use of Libman Software for the Library
- The College has CCTV for surveillance

6.3.6 Human Resource Management

- The faculty members always participate in orientation, refresher and short-term training courses conducted by the UGC Academic Staff College.
- CAS promotions for the teaching faculty as well as promotion for non-teaching faculty.

Faculty and Staff recruitments are completed time to time according to the norms of the Government and the UGC rules.

6.3.8 Industry Interaction / Collaboration

IQAC has done the collaboration with Nehru Yuva Kendra, Hingoli

6.3.9 Admission of Students

- Admissions are given as per the terms and conditions of the State Government, University, UGC and the College rules.
- Reservation rules and regulations are followed strictly as per the State Government norms.

6.4 Welfare schemes for

Teaching	• Felicitation of employees • Group Insurance
Non- teaching	• Provide uniform to Class IV employees • Felicitation of employees • Promotional benefits
Students	• Free Health check- up • Financial Assistance for Medical Aids • Concession in fees for economically backward students • Sports Kits to the winning students

6.5 Total corpus fund generated   --

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	Joint Director, Higher Education	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes $\sqrt{}$ No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The College follows CBCS pattern with CGPA system for FY and SY students of Degree College students.
- Online questions papers for University Examinations
- Re-evaluation facility can be availed by the students

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

--

6.11 Activities and support from the Alumni Association

The College formed Alumni Association. Alumni Association gives us feedback as well as information about various academic changes.

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association gives feedback regarding the campus development, curriculum etc.

6.13 Development programmes for support staff

- Provided uniform and washing allowance

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation and conservation programme
- Campus cleanliness programme

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Preparation and implementation of the Academic Calendar strictly
- Insistence has been given on use of ICT in teaching – learning process.
- Indoor –outdoor sports activities with well-equipped facilities are made available for students.
- Film Shows for students of Literature.
- Organization of guest lectures on burning socio-political and cultural issues.
- Students' participation in Avishkar Research Festival
- Paper Presentation in State/National/International Seminars and Conferences
- CCTV Cameras in College Campus for Surveillance
- Blood Donation Camp
- Late Eknathrao Pawar Debate Competition
- The College runs Competitive Examinations Centre
- Fee Concessions for backward students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year is as follows:

- Arranged study tours / field tours for degree students by the Department of Hindi and History.

- Various student centric activities like Blood Donation Camp, Elocution / Debate Competition / Days Celebrations etc. organized to inculcate the social / environmental awareness amongst students
- Thirty five students participated in ICT and four students participated in IUT and received eight medals in Divisional/University
- A village 'Lasina' is adopted to implement extension activities under NSS. A special NSS camp organized during 18/01/2018 to 24/01/2018
- Our faculty published nineteen research papers in national journal / conference proceedings and ten research papers in International journals / conference proceedings.
- One faculty member participated in Short Term Course, two in refresher courses.

- Seven students registered for Ph D under the supervision of one research guide.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Prize Distribution Ceremony at the time of Gathering – Prizes to Outstanding Students
- The College chooses society based theme for Kaydhu Magazine
- Copy Free Examinations

Provided the details in annexure III

7.4 Contribution to environmental awareness / protection

- Environmental awareness is generated through Plantation Programme
- The NSS unit of the College arranges programmes on environmental concerns

7.5 Whether environmental audit was conducted? Yes ☐ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength
- Prize Distribution Ceremony
- *Kayadhu*: The College Magazine
- Well- equipped sports infrastructure
- Highly qualified faculty
- Dynamic Management
- Discipline on the Campus
- Copy Free Examinations
- The Institution has well-furnished and sufficient infrastructure with eco-friendly environment.
- Wide range of magazines, journals as well as reference books available in the Library
- The College has multi-gym facility for students.
- The College provides fee concessions to economically backward students.
- Gender audit is done annually.

Weaknesses
- Girls' hostel facility is not available
- Dropout rate
- Less placement possibilities for students.
- Less linkage with industries
- Tendency of rural people
- Lack of consultancies
- Unavailability of certificate courses for the students.

Opportunities
   Optimum use of ICT is possible to improve teaching-learning practice
- To organize more extension activities
- To go for fundamental research

Challenges
- Dropout rate
- Less linkage with industries
- Tendency of rural people

8. **Plans of Institution for Next Year 2018 - 2019**

- To organize a state/national conferences in Various subjects

- To arrange study tours / field tours for B .A students

- To publish the college annual magazine 'Kayadhu'

- To use ICT based teaching-learning resources and to develop resources

- To imbibe social / environmental awareness amongst students

- To promote sports activities

- To encourage the students to participate in elocution and debate competition

- To arrange different cultural and social development activities through NSS

- To make campus eco-friendly and cleanliness.

- To accelerate Research Culture in faculty as well as amongst students

- To arrange NSS Special Camp at adopted village.

- To encourage the faculty to participate in training courses / teaching-learning courses etc. For faculty development

- To organize Rallies on various social issues for creating awareness amongst society

- To face Second Cycle of NAAC Accreditation

- To Reform IQAC

- To Establish more Digital / Smart Classrooms

- To Establish Language Laboratories for other languages

- To publish the books with ISBN

- To submit the proposal for the Best Teacher Award of SRTMU, Nanded

Name: **Dr Kishor N. Ingole**   *Name:* **Dr B. S. Kshirsagar**
                    Sd/-   **Sd/-**
Signature of the Coordinator, IQAC   **Signature of the Chairperson, IQAC**

Shri Shivaji Shikshan Prasarak Mandal's

Shivaji College, Hingoli 431 513 District Hingoli (MS)

Action Plan for the Academic Year 2017 - 2018

In the meeting of IQAC held on 27/06/2017, the action plan for the academic year 2017 - 2018 was chalked out. All the heads of various departments are directed to take note of this and execute this plan for the academic year.

Plan of Action
To organize a state/national conferences in various subjects
To arrange study tours / field tours / excursion for B.A students
To publish the college annual magazine 'Kayadhu'
To imbibe social / environmental awareness amongst students
To encourage students to participate in ICT / IUT sports activities
To arrange NSS Special Camp at adopted village
To motivate the faculty members for publication in reputed National / International Research Journals and to write books / chapters in books
To encourage the faculty to participate in training / teaching – learning courses etc. for faculty development.
To motivate research guides for research guidance

Sd/-

Principal

Shri Shivaji Shikshan Prasarak Mandal's

Shivaji College, Hingoli 431 513 District Hingoli (MS)

Analysis of Feedback Form

Feedback forms from stakeholders like Alumni, Parents and Students are sought for the Academic Year 2017-2018. Mode of feedback form is manual. A questionnaire was prepared for each stakeholder. The analysis of feedback reveals that majority of the stakeholders' registered good, very good and excellent remarks. The following are the findings of the feedback:

1. Provision of Indoor Game Facility
2. Demand of Girls' Hostel in the Campus
3. To provide the facility of Wi-Fi

The final outcome of the analysis has been discussed in the IQAC meeting for further actions.

Sd/-

Principal

BEST PRACTICE – I

Inter-Collegiate Debate Competition

Goal:

1) To provide a significant training ground for the development of students communicative abilities.

2) To provide opportunities for students to practice and share their skill development.

The Context:

The main objective is to dedicate every 29th December, the death anniversary of Late Eknathrao Pawar to the conduct of Inter- Collegiate Marathwada Debate Competition at senior and junior level. We also believe in nurturing good parliamentarian qualities in our students. Our foremost desire in this regard is to provide a cordial atmosphere for students of different colleges to meet, interact, share and exchange ideas. Our main objective therefore is to enhance the communicative skills among the students. The Debate competition is an excellent means of developing speaking skills.

The Practice:

The Convener of the Debating committee is in charge of this Inter- Collegiate Debate Competition. The convener of debating committee takes the topics' name from the faculty and then he and Principal decide on a relevant, contemporary topic. After the selection of the topic, the ball is set rolling for other activities that follow. The card with the topic, date and time is sent to all colleges that come under Marathwada region. The day of the competition begins with registration of participants coming from other colleges, followed by breakfast and the Inaugural ceremony. The highlight of the inauguration is the key-note address by a renowned scholar. Also present on the occasion are two or three well-versed academicians who will judge the competition, usually members from the cream of the society.

The response from the student participants is heartening. The debate is in Marathi language and each college send two participants, one "for" and one "against" the topic. The judges besides selecting the best debaters also provide tips and guidelines to the participants. The competition closes with a small Valediction where the judges give away the prizes.

Evidence of Success:

Through the years, we have been receiving excellent feedback from participating colleges. The very fact that the competition is still going strong after more than 15 years shows not only its popularity but also its relevance. The competition provides a platform for aspiring

debaters to voice their opinion on relevant social problems. It is from this platform that many participants have honed their debating skills.

Our students too are benefitted from being exposed to the cream of the student society. The competition has gained immense popularity and the idea is being taken up by many local colleges.

Problems Encountered and Resources Required:

As most of the students in the college belong to rural community, they come from rural area. Here shyness and stage daring is the main barrier. This is resolved by the faculty members by suitable encouragement. Students with inferiority complex have to be coaxed to take part in events organize.

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BEST PRACTICE – II

Voluntary Blood Donation Camp

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Goal:

1) To create awareness in college students regarding blood donation.

2) To promote blood donation and education to the general public.

3) To motivate and maintain a permanent well-indexation record of voluntary blood donors.

The Context:

The main objective is to dedicate every new years and the eve of birth day of Mr. Shivajirao Pawar to organize the voluntary blood donation camp. We also believe in nurturing good social qualities in our students. Our foremost desire in this regard is to provide a cordial atmosphere for students of different colleges and the people to donate the blood. Our main objective therefore is to remove the fear regarding donating blood among the students. The blood donation camp is an excellent program for society.

The Practice:

The NSS unit and Students' Welfare Committee has been organizing the blood donation camp since last ten years. The pamphlet, the name of the blood bank, date and time is conveyed all colleges, blood donors and the people from the city. Individually the conveners and committee's members visit to various colleges and blood donors and request them to participate in this camp. The day of the camp begins with registration of participants coming from other colleges and the Inaugural ceremony begins. The highlight of the inauguration is the key-note address by a renowned doctor. Also present on the occasion are two or three donors share their experiences after donating the blood many times.

The response from the student participants and other donors is heartening. After donating the blood college provides the refreshment to donors and blood bank provides the certificate.

Evidence of Success:

The very fact that the camp is still going strong after more than 14 years shows not only its popularity but also our social responsibility. The camp provides the opportunity to all the donors for donating blood because they know that it is their human duty. Because many blood banks are running short of required blood. So each and everyone who is fit for donating blood comes forward to donate blood as it can make sure to return of a dying man again into the light of life.

The camp has gained immense popularity and people knew the importance of blood donation and the idea is being taken up by many local colleges.

Problems Encountered and Resources Required:

Here lack of knowledge and fear regarding blood donation is the main barrier. The problems such as the mentality of people, the requirement of minimum age and weight of girls' students and the less response from other traditional and professional college students are takes into consideration.

Sd/-

Principal

Shri Shivaji Shikshan Prasarak Mandal's

Shivaji College, Hingoli 431513 District Hingoli (MS)

Academic Calendar
(2017-2018)

1. **First Term:** 16 June, 2017 to 15 October, 2017
   Dipawali Vacation: 16 October, 2017 to 09 November, 2017

2. **Second Term**: 10 November, 2017 to 1 May, 2018
   Vacations: 2 May, 2018 to 15 June, 2018

3. **Duration of Teaching**: First Term – 17 June to 05 Oct., 2017

   : Second Term – 10 Nov. to 1 May, 2018

4. **Examination:**

   College Examination:
   First Semester: Internal First Test 23 August to 24 August. 2017

   First Semester: Internal Second Test and Tutorial 28 -29 September 2017

   Second Semester: Internal Third Test l0 January 2018 to 11 January 2018

   Second Semester: Internal Fourth Test and Tutorial 26- 28 February 2018

   University Examination:
   First Semester: 06 Oct., 2017 (Semester I, III, V)
   Second Semester: 15 March, 2018 (II, IV, VI)

5. Admission Period is during the month of June, 2017.

7. Prize Distribution Ceremony will be organized at the time of Gathering.

8. NSS Camp: Annual Camp of NSS and academic excursion will be undertaken during the third week of January, 2018.

9. Annual Social Gathering: Annual Social Gathering of the College will be celebrated during the first week of February, 2018.

Days Celebration:

1	1ST Aug. 2017	Tilak Punyateethi, Annabhau Sathe Jayanti
2	15 Aug. 2017	Independence Day
3	20 Aug. 2017	Social Sadbhavna Din
4	5th Sept. 2017	Teachers' Day
5	8th Sept. 2017	International Literacy Day
6	14th Sept. 2017	Hindi Day
7	17th Sept.2017	University Foundation and Hyderabad Liberation Day
8	24th Sept. 2017	N.S.S Day
9	2nd Oct. 2017	Mahatma Gandhi Jayanti
10	15 Oct. 2017	Vachan Prerna Din
11	31 Oct. 2017	Rashtriya Sankalp Din & National Equality Day
12	14 Oct. 2017	Neharu Jayanti
13	19 Nov. 2017	Indira Gandhi Jayanti (Rashtriya Ekatmata Din)
14	26 Nov. 2017	Indian Constitution Day
15	28th Nov. 2017	Mahatma Phule Punyateethi
16	01 Dec. 2017	World's AIDS Day
17	6th Dec. 2017	Dr. Ambedkar Maha Parinirwan Din
18	03 Jan. 2018	Savitribai Phule Jayanti
19	12th Jan. 2018	Swami Vivekanand & Rashtramata Jijau Jayanti
20	26th Jan. 2018	Republic Day
21	30th Jan. 2018	Hutatma Din
22	15 Feb. 2018	Sant Sevalal Jayanti
23	19th Feb. 2018	Ch. ShivajiMaharajJayanti
24	23 Feb. 2018	Sant Gadgeba Jayanti
25	12 March 2018	Yashwantrao Chavan Jayanti
26	11 April 2018	Mahatma Jyotirao Phule Jayanti
27	14 April 2018	Dr. Babasaheb Ambedkar Jayanti
28	18 April 2018	Mahatma Basweshwar Jayanti
29	1st May 2018	Maharashtra Foundation Day

Sd/-

Principal